

**IDAHO BOARD OF MORTICIANS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 9/13/2021**

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD**

**BOARD MEMBERS PRESENT:** Steve Gordon - Chair  
Brian T. McBride  
James R. Sommer

**DIVISION STAFF:** Anne Lawler, Bureau Chief  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Skip Liddle, Investigative Unit Supervisor  
Yvonne Dunbar, Board of Medicine Legal  
Eric Nelson, Board Prosecutor  
Nicholas Crema, General Counsel  
Lizzie Kukla, Team Lead  
Pam Rebolo, Board Specialist

**OTHERS PRESENT:** Eric English, Idaho Funeral Service Association  
Brian Wood, Wood Funeral Home and Crematory  
Samantha Sieber, Bio Response Solutions, Inc.

The meeting was called to order at 3:00 PM MDT by Steve Gordon.

**APPROVAL OF MINUTES**

Mr. McBride made a motion to approve the minutes of 6/29/21. It was seconded by Mr. Sommer. Motion carried.

**COMPLAINT MEMORANDUM**

Ms. Peel gave the investigative report, which is linked above.

**EXECUTIVE SESSION**

Mr. Sommer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. McBride. The vote was: Mr. Sommer, aye; Mr. McBride, aye; and Mr. Gordon, aye. Motion carried.  
Mr. Sommer made a motion to come out of executive session. It was seconded by Mr. McBride. Motion carried.

## **DISCIPLINE**

Mr. Nelson presented a Memorandum in case number MOR 2021-1. Mr. Sommer made a motion to close case number MOR-2021-1 with an advisory letter. It was seconded by Mr. McBride. Motion carried.

Ms. Peel presented a Stipulation and Consent Order in case number(s) MOR-2022-1, MOR-2022-2, MOR-2022-3, MOR-2022-4 and MOR-2022-5. Mr. McBride made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Sommer. Motion carried.

## **LAWS AND RULES**

Mr. Crema presented a legislative update.

## **FINANCIAL REPORT**

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$52,556.69 as of 6/30/21.

## **DIVISION BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **BOARD BUSINESS**

## **ALKALINE HYDROLYSIS SYSTEM DISCUSSION**

The Board discussed the regulation of the alkaline hydrolysis system and the permitting process for the Board. Mr. Gordon stated that although the alkaline hydrolysis system is not new nationally, it is new to Idaho. Samantha Sieber representative from Bio Response Solutions addressed questions and concerns from the Board. Ms. Sieber stated that the Department of Environmental Quality requirements regarding emissions do not fit the requirements of allowing the alkaline hydrolysis system to operate as there is no emissions due to not having fire involved. Ms. Sieber also stated that there are fifty alkaline hydrolysis systems in the United States, Canada and Mexico and feels that it would comply with Idaho law as written.

Mr. Crema asked the definition of an appropriate purpose build-built vessel as stated in the Board's rules. Ms. Sieber explained that other states have adopted a similar definition as worded "not to perform" alkaline hydrolysis in anything other than the appropriate built vessel. She explained cremation and alkaline hydrolysis may only take place in a vessel built specifically for that purpose.

The Board and staff will be working on criteria for inspection standards to be able to grant licenses for the alkaline hydrolysis system.

## **APPLICATION REVIEW DISCUSSION**

Ms. Lawler discussed the process for licensure staff to process applications by endorsement. Mr. McBride stated that he would also like to have division staff process continuing education documents for reinstatement of licenses and annual audits. Mr. McBride clarified that any applications or continuing education documents

which are questionable will still be sent to the Board chair for review. The Board agreed and directed staff to process endorsement applications and continuing education for reinstatement and audits. Staff added this direction to the To Do List.

### **CONTINUING EDUCATION TRAINING LIST FORMAT DISCUSSION**

Board staff explained the process to list the vendors for continuing education workshops on the Board's website and creating a pre-approval listing.

### **ANNUAL ASSOCIATION DUES**

Mr. Sommer made a motion to approve the invoice for annual dues to The Conference in the amount of \$250.00. It was seconded by Mr. McBride. Motion carried.

### **APPLICATIONS**

Mr. Sommer made a motion to approve the following for licensure:

MORA 1750                      Michael Laskey

It was seconded by Mr. McBride. Motion carried.

Mr. Sommer made a motion to approve the following pending inspection:

901185292

It was seconded by Mr. McBride. Motion carried.

**NEXT MEETING** was scheduled for January 13, 2022 at 2:00 PM MST.

### **ADJOURNMENT**

Mr. Sommer made a motion to adjourn the meeting at 5:20 PM MDT. It was seconded by Mr. McBride. Motion carried.